
STEVENS FAMILY FOUNDATION

Grant Guidelines

The Stevens Family Foundation, located in Lenoir, North Carolina awards grants mostly in Caldwell County, NC, in the areas of community services and the arts. Please read these guidelines before submitting the attached grant application.

1. Grants are awarded to 501(c)(3) charities with a further designation of 509(a)(1) or 509(a)(2). Organizations with a designation of 509(a)(3) may not apply.
2. Grants are awarded to charitable organizations, not to individuals.
3. The grant must not involve any liability to the Foundation, other than the amount of the grant.
4. Grants must not be restrictive regarding race, creed, gender, national origin, or sexual orientation, and should benefit as many others as possible beyond the recipient of the grant.
5. The grant must not be used for political purposes, lobbying, or to influence legislation.
6. Any grant in any calendar year does not give preference to a grant request from the same organization in any ensuing year. The Foundation prefers one grant request per year.
7. The Foundation prefers to correspond and receive applications by e-mail.

Attached is our grant application to be filled out and submitted with a copy of the organization's 501(c)(3) designation letter from the I.R.S., most recent audited financials, and a budget for the project, if appropriate, a list of the board of directors, and the organization's mission statement.

Make sure that your application clearly states the purpose of the grant and how any awarded funds are to be allocated, goals and how you expect to measure achievement of goals, and beneficiaries of the grant beyond the requesting organization.